



**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MEETING NOTICE

TO: Members of the Board of Trustees
Jefferson Community College

FROM: Michaela Frederick

DATE: August 28, 2024

SUBJECT: September 2024 Meeting

The September 2024 meeting of the Jefferson Community College Board of Trustees will be held on **Wednesday, September 4, 2024, at 4:00 p.m. in the Board Room, Room 6-220, Jules Center**, Jefferson Community College, 1220 Coffeen Street, Watertown, NY.

The agenda is attached. Resolutions will be posted on the Board of Trustees [web page](#) no later than Tuesday, September 3, 2024.



**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES
Wednesday, September 4, 2024
4:00 p.m.**

MEETING AGENDA
(updated Sept. 4, 2024)

- **Call to Order**
- **Approval of Minutes** – July 11, 2024
- **Introductions**
- **Privilege of the Floor**
- **Updates**
 - JCC Foundation – Nathan Hunter
 - College Senate – Tim Grosse
- **President's Report**
- **Nominating Committee – Election of Secretary**
- **Finance and Audit Committee** – Committee Chair Damon Draught

Budget Amendments:

Resolution 161-24: 2023-2024 Budget Amendment - DASNY Project #23673

Resolution 162-24: 2023-2024 Budget Amendment - Strategic Enrollment Management-
Phase 2

Financial Statements: June & July 2024

- **Academic and Educational Services Committee** – Committee Chair Cindy Intschert
- **Facilities Committee** - Committee Chair Stephen Todd
- **Personnel Committee** - Committee Chair Beth Fipps
- **Executive Session**
- **Other Business**
 - Resolution 163-24: Ratification of Contracts
 - Resolution 164-24: Authority of the Board of Trustees Pertaining to the President of Jefferson Community College
- **Schedule of Upcoming Meetings and Events**
 - Academic and Educational Services Committee – Wednesday, September 18, 2024, at 3pm
 - Personnel Committee Meeting – Wednesday, September 18, 2024, at 4pm
 - Board Retreat- Friday, September 20, 2024, at 11:30am
 - Finance & Audit Committee Meeting – Wednesday, October 2, 2024, at 3pm
 - Board of Trustees Meeting – Wednesday, October 2, 2024, at 4pm
- **Adjournment**