



**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MEETING NOTICE

TO: Members of the Board of Trustees
Jefferson Community College

FROM: Michaela Frederick

DATE: October 30, 2024

SUBJECT: November 2024 Meeting

The November 2024 meeting of the Jefferson Community College Board of Trustees will be held on **Wednesday, November 6, 2024, at 4:00 p.m. in the Board Room, Room 6-220, Jules Center**, Jefferson Community College, 1220 Coffeen Street, Watertown, NY.

The agenda is attached. Resolutions will be posted on the Board of Trustees [web page](#) no later than Tuesday, November 5, 2024.



**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES
Wednesday, November 6, 2024
4:00 p.m.**

MEETING AGENDA

- **Call to Order**
- **Approval of Minutes** – October 2, 2024
- **Introductions**
- **Privilege of the Floor**
- **Updates**
 - JCC Foundation – Maureen Aiken
 - College Senate – Tim Grosse
 - Student Trustee – Genesis Crice
- **President's Report**
- **Finance and Audit Committee** – Committee Chair Damon Draught
 - Budget Transfer:
Resolution 167-24: 2023-2024 Budget Transfers: Year End Budget Adjustments

 - Financial Statements: September 2024
- **Academic and Educational Services Committee** – Committee Chair Cindy Intschert
 - Resolution 168-24: Camping and the Use of Tents and Canopies on Campus Policy
 - Resolution 169-24: Freedom of Expression and Student Assembly Policy
 - Resolution 170-24: Identification Card Policy
 - Resolution 171-24: Posting Policy
- **Facilities Committee** - Committee Chair Stephen Todd
- **Executive Session** (if needed)
- **Personnel Committee** - Committee Chair Beth Fipps
 - Resolution 172-24: Authorization to Amend President's Contract
 - Resolution 173-24: Job Title and Classification: Assistant Director
 - Resolution 174-24: Job Title and Classification: Coordinator
 - Resolution 175-24: Job Title and Classification: Director
 - Resolution 176-24: Job Title and Classification: Executive Director
- **Other Business**
 - Resolution 177-24: Ratification of Contracts

- **Schedule of Upcoming Meetings and Events**

- Academic and Educational Services Committee – Wednesday, November 20, at 3pm
- Personnel Committee Meeting – Wednesday, November 20, at 4pm
- Finance & Audit Committee Meeting – Wednesday, December 4, at 3pm
- Board of Trustees Meeting – Wednesday, December 4, at 4pm

- **Adjournment**