



**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MEETING NOTICE

TO: Members of the Board of Trustees
Jefferson Community College

FROM: Michaela Frederick

DATE: February 26, 2025

SUBJECT: March 2025 Meeting

The March 2025 meeting of the Jefferson Community College Board of Trustees will be held on **Wednesday, March 5, 2025**, at **4:00 p.m. in the Board Room, Room 6-220, Jules Center**, Jefferson Community College, 1220 Coffeen Street, Watertown, NY.

The agenda is attached. Resolutions will be posted on the Board of Trustees [web page](#) no later than Tuesday, March 4, 2025.



JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES
Wednesday, March 5, 2025
4:00 p.m.

MEETING AGENDA

- **Call to Order**
- **Approval of Minutes** – February 5, 2025
- **Introductions**
- **Privilege of the Floor**
- **Updates**
 - College Senate – Tim Grosse
 - Student Trustee – Genesis Crice
- **President's Report**
- **Finance and Audit Committee** – Committee Chair Damon Draught

Budget Amendments:

Resolution 114-25: 2024-2025 Budget Amendment: Center for Community Studies – Cornell Cooperative Extension Survey

Resolution 115-25: 2024-2025 Budget Amendment: Center for Community Studies – LCPCD Community Based Survey

Resolution 116-25: 2024-2025 Budget Amendment: Center for Community Studies – Garden Based Survey

Resolution 117-25: 2024-2025 Budget Amendment: SUNY Interfaith Fellowship

Resolution 118-25: 2024-2025 Budget Amendment: SUNY Healthcare Workforce

Resolution 119-25: 2024-2025 Budget Amendment: SUNY Mental Health Funding

Resolution 120-25: 2024-2025 Budget Amendment: SUNY Mohawk Valley Community College 401.49 Grant

Resolution 121-25: 2024-2025 Budget Amendment: SUNY Mohawk Valley Community College 401.50 Grant

Financial Statements: January 2025

- **Academic and Educational Services Committee** – Committee Chair Cindy Intschert
 - Resolution 122-25: Honors Program Policy Revision
 - Resolution 123-25: Syllabus Standards Policy Revision
 - Resolution 124-25: Spring 2026 Academic Calendar
- **Facilities Committee** - Committee Chair Stephen Todd
- **Executive Session** (*if needed*)
- **Personnel Committee** - Committee Chair Beth Fipps
 - Resolution 125-25: 2025 Continuing Appointments – Faculty
 - Resolution 126-25: 2025 Promotions – Faculty
 - Resolution 127-25: 2025-2026 Sabbaticals
 - Resolution 128-25: 2025 Emeriti

- **Other Business**

Resolution 129-25: Ratification of Contracts

- **Schedule of Upcoming Meetings** (*Held in Board Room 6-220 unless otherwise noted*)

Academic and Educational Services Committee – Wednesday, March 19, at 3pm

Personnel Committee Meeting – Wednesday, March 19, at 4pm

Finance & Audit Committee Meeting – Wednesday, April 2, at 3pm

Board of Trustees Meeting – Wednesday, April 2, at 4pm

- **Adjournment**