

**JEFFERSON COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**RESOLUTION NO.:** 135-24  
**DATE:** JUNE 5, 2024  
**SUBJECT:** 2023-2024 BUDGET AMENDMENT  
BRIGHTWAY EDUCATION FOUNDATION  
**GRANT PERIOD:** JANUARY 31, 2024 – DECEMBER 31, 2026

**WHEREAS**, the College has received funding from the Brightway Education Foundation to provide support to low-income student-parents who join our ASAP program over the next three years beginning in Spring 2024 and concluding in Fall 2026;

**THEREFORE BE IT RESOLVED**, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

**INCREASE REVENUE:**

Brightway Edu. Foundation– State Grants & Contracts 2663-3011-5420     \$ 44,650.00

**Total Revenue Increase                     \$ 44,650.00**

**INCREASE EXPENDITURE:**

Brightway Edu. Foundation – Scholarship Awards     2663-3011-7241     \$ 44,650.00

**Total Expenditure Increase                     \$ 44,650.00**

**JEFFERSON COMMUNITY COLLEGE  
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**RESOLUTION NO.:** 136-24  
**DATE:** JUNE 5, 2024  
**SUBJECT:** 2023-2024 BUDGET AMENDMENT  
HOME-BASED CHILD CARE TRAINING PROGRAM  
COHORT IV  
**GRANT PERIOD:** MARCH 11, 2024 – MAY 31, 2025

**WHEREAS**, the College has received funding from the Jefferson County Local Development Corporation to provide a Regulated Home Day Care Training Program;

**THEREFORE BE IT RESOLVED**, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

**INCREASE REVENUE:**

|  |                |                     |
|--|----------------|---------------------|
| Child Care Training Program IV – Local Grant | 2841-3011-5430 | <u>\$ 18,861.00</u> |
| <b>Total Revenue Increase</b>                |                | <b>\$ 18,861.00</b> |

**INCREASE EXPENDITURE:**

|  |                |                     |
|--|----------------|---------------------|
| Child Care Training Program IV – Prof Adjuncts   | 2841-3011-6103 | \$ 10,456.51        |
| Child Care Training Program IV - Social Security | 2841-3011-6204 | 799.92              |
| Child Care Training Program IV – Workers Comp    | 2841-3011-6205 | 104.57              |
| Child Care Training Program IV – Advertising     | 2841-3011-7203 | <u>\$ 7,500.00</u>  |
| <b>Total Expenditure Increase</b>                |                | <b>\$ 18,861.00</b> |

**JEFFERSON COMMUNITY COLLEGE  
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**RESOLUTION NO.:** 137-24  
**DATE:** JUNE 5, 2024  
**SUBJECT:** 2023-2024 BUDGET AMENDMENT  
TRIO GRANT  
**GRANT PERIOD:** SEPTEMBER 1, 2023 – AUGUST 31, 2024

**WHEREAS**, the College received funding through the TRIO Grant to fund initiatives to enhance instruction and student success;

**WHEREAS**, the College allocated funds for additional scholarships;

**THEREFORE BE IT RESOLVED**, that the Jefferson Community College Board of Trustees approves the following budget amendment:

**INCREASE REVENUE:**

|                                   |                |                     |
|-----------------------------------|----------------|---------------------|
| TRIO Federal Grant – Scholarships | 2540-3011-7512 | <u>\$ 14,000.00</u> |
| <b>Total Revenue Increase</b>     |                | <b>\$ 14,000.00</b> |

**DECREASE EXPENDITURE:**

|                                       |                |                    |
|---------------------------------------|----------------|--------------------|
| TRIO – Student Support- Prof PT       | 2540-3011-6102 | 2,000.00           |
| TRIO – Student Support- Prof Adjuncts | 2540-3011-6103 | 5,000.00           |
| TRIO – Student Support- Travel        | 2540-3011-7250 | <u>\$ 7,000.00</u> |

**Total Expenditure Decrease      \$ 14,000.00**

**JEFFERSON COMMUNITY COLLEGE  
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**RESOLUTION NO.:** 138-24  
**DATE:** JUNE 5, 2024  
**SUBJECT:** 2023-2024 BUDGET AMENDMENT  
VA REPORTING FEES  
**GRANT PERIOD:** SEPTEMBER 1, 2023 – AUGUST 31, 2024

**WHEREAS**, the College received funding for the Annual Reporting Fee payment for education enrollment certifications submitted to the Department of Veterans Affairs;

**THEREFORE BE IT RESOLVED**, that the Jefferson Community College Board of Trustees approves the following budget amendment;

**INCREASE REVENUE:**

|   |                     |
|---|---------------------|
| VA Reporting Fees – Local Grants & Contracts 2834-3011-5430 | <u>\$ 10,272.00</u> |
| <b>Total Revenue Increase</b>                               | <b>\$ 10,272.00</b> |

**INCREASE EXPENDITURE:**

|   |                |                     |
|---|----------------|---------------------|
| VA Reporting Fees – Professional PT     | 2834-3011-6102 | \$ 9,454.22         |
| VA Reporting Fees – Social Security     | 2834-3011-6204 | 723.25              |
| VA Reporting Fees- Workers Compensation | 2834-3011-6205 | <u>\$ 94.53</u>     |
| <b>Total Expenditure Increase</b>       |                | <b>\$ 10,272.00</b> |

**JEFFERSON COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**RESOLUTION NO.:** 139-24

**DATE:** JUNE 5, 2024

**SUBJECT:** STUDENT RECEIVABLE WRITE-OFF

**WHEREAS**, in compliance with generally accepted accounting principles, the College should not retain as accounts receivable balances that are deemed to be uncollectable, and;

**WHEREAS**, the accounts receivable balances set forth in the attached schedule are deemed to be un-collectable;

**NOW, THEREFORE BE IT RESOLVED**, that the Jefferson Community College Board of Trustees hereby approves the adjustment to the tuition receivable accounts in the amount of \$638,504.84.

**JEFFERSON COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**RESOLUTION NO.**            **140-24**

**DATE:**                        **JUNE 5, 2024**

**SUBJECT:**                    **ACADEMIC FORGIVENESS POLICY**  
                                      **(Replaces Academic Fresh Start Policy,**  
                                      **Resolution 134-16, May 2016)**

**WHEREAS**, the Jefferson Community College Board of Trustees first approved the Academic Fresh Start Policy via Resolution 186-09 in December 2009; and revised said policy via Resolution 134-16 in May 2016; and

**WHEREAS**, Jefferson Community College has revised its policy pertaining to the academic status of students who return to college after three or more years;

**NOW, THEREFORE, BE IT RESOLVED**, that the Jefferson Community College Board of Trustees does hereby approve the Academic Forgiveness Policy as attached; and

**BE IT FURTHER RESOLVED**, that the Jefferson Community College Board of Trustees does hereby approve replacing the Academic Fresh Start Policy (Res. 134-16) with the Academic Forgiveness Policy as attached.

# Academic Forgiveness Policy

## PURPOSE:

Jefferson Community College recognizes that some students may begin college and receive poor grades. Students stop attending and return many years later only to have grades from their academic history negatively impact their current academic status.

## DEFINITIONS:

1. A matriculated student is one who has been accepted by the Jefferson Community College Admissions Office and is enrolled in a degree or certificate program.
2. An imputed credit is one which can be counted for financial aid to enrolled students.

## STATEMENT OF POLICY:

1. Eligibility: Any matriculated student is eligible to apply for Academic Forgiveness
  - a. having an absence from the College for at least six consecutive fall and spring semesters since their last enrollment not including winter or summer;
  - b. possessing a cumulative grade point average (GPA) below 2.0; and
  - c. who, upon return, completes 12 imputed credits with a minimum cumulative GPA of 2.0.
2. Students who have already received at least one degree or certificate from Jefferson Community College are not eligible to apply for Academic Forgiveness.
3. Once approved for Academic Forgiveness, the student's grades below a C earned prior to the student's return are excluded from their cumulative GPA. All other grades will remain a part of the student's cumulative GPA. The excluded course cannot be re-included later to complete academic requirements.
4. Students will receive credit toward graduation requirements for all coursework completed prior to the semester in which the student's absence period ends and earned with a grade of 'C' or better.
5. Any course grades earned as part of a conferred microcredential are not eligible for Academic Forgiveness.
6. All prior coursework and grades will remain on the transcript to reflect an accurate academic history.
7. A student's entire academic history is considered for the purposes of Financial Aid Eligibility. Academic Forgiveness will not automatically make a student eligible for financial aid.
8. Only one Academic Forgiveness will be granted during a student's academic career at Jefferson. Once Academic Forgiveness is established, it will not be reversed.
9. The Vice President for Academic Affairs is responsible for overseeing this policy.

## Adopted:

Replaces Academic Fresh Start Policy, Res. 134-16)

**JEFFERSON COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**RESOLUTION NO.:** 143-24

**DATE:** JUNE 5, 2024

**SUBJECT:** **RATIFICATION OF CONTRACTS**  
Bujanow, Victor  
Concept3D  
Faculty Student Association (2)  
Lightcast  
Onondaga Community College  
U.S. Department of Education  
Velocity

**WHEREAS**, pursuant to Jefferson Community College Board of Trustees Resolution No. 128-89, the College President approved the following contractual agreements, copies of which are attached hereto:

**Bujanow, Victor**  
*(instruction, Notary Public course)*

**Concept3D**  
*(software agreement, interactive campus map)*

**Faculty Student Association**  
*(memorandum of understanding, administrative support services)*

**Faculty Student Association**  
*(memorandum of understanding, residence hall lease)*

**Lightcast**  
*(services agreement, economic impact study)*

**Onondaga Community College**  
*(memorandum of understanding, firefighter testing)*

**U.S. Department of Education**  
*(program participation agreement, Title IV federal aid)*

**Velocity**  
*(services agreement, safety data sheets)*

**THEREFORE, BE IT RESOLVED**, that the Jefferson Community College Board of Trustees does hereby recognize and ratify the aforementioned agreements.



**JEFFERSON COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**RESOLUTION NO.:** 144-24

**DATE:** JUNE 5, 2024

**SUBJECT:** RECOGNITION OF SERVICE  
TYE M. LACLAIR

**WHEREAS**, Tye M. LaClair was first elected by the student body to serve as the student member of the Jefferson Community College Board of Trustees commencing July 1, 2023 and serving through June 30, 2024; and

**WHEREAS**, in addition to serving as a Trustee, Tye has provided leadership to Jefferson Community College Student Government by helping to plan and promote student programming, leadership training opportunities, and special events; and speaking on behalf of the student body during President Dupee's Inauguration Ceremony; and

**WHEREAS**, Tye was a model for academic excellence, an Honors Program participant and a member of the Tau Xi Chapter of the Phi Theta Kappa Honor Society; along with a dedicated student employee in the Collaborative Learning Center; and

**WHEREAS**, as an artist, Tye's work was featured in two student art shows and selected for publication in the 34<sup>th</sup> Volume of the *Black River Review*; and

**WHEREAS**, Tye has supported the Jefferson Community College Board of Trustees through her thoughtful participation as a member of the Academic and Educational Services Committee and the Facilities Committee, engagement in the Middle States accreditation visit, and her generous donation of time and talent;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees extends appreciation to Tye M. LaClair for her dedicated service to this College and offers every good wish for continued success in her higher education and professional endeavors.